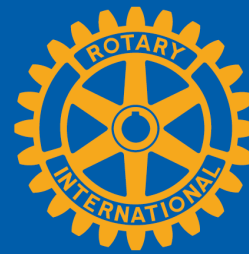


# HOW TO EDIT MEMBER INFORMATION



ROTARY.ORG > MY ROTARY | Sign in/Register

Club Finder Location/Language

Rotary My Rotary Exchange Ideas Take Action Learning & Reference **Manage** The Rotary Member

**CLUB & DISTRICT ADMINISTRATION**

- Club Administration
- District Administration
- Contributions
- Reports
- Club Invoice

**TOOLS**

- Community Marketplace
- RSS Feeds
- Mobile Apps
- Member Data Integration

**BRAND CENTER**

- Our Story
- Guidelines
- Logos
- Materials
- Ads
- Images & Video
- Strengthening Rotary Resources

**TRAVEL & EXPENSES**

1

Πήγαμε στο rotary.org και κάνε login στο MyRotary. Μετά πήγαμε στο **Manage**, και μετά στο **Club Administration**.

Home | Manage | Club & District Administration | Club Administration

## CLUB ADMINISTRATION

### CLUB FINANCES

☆ **Club Invoice**  
View your club's invoice, pay dues with a credit card, or update invoice preferences  
[Club invoice](#) | [Daily club balance report](#) | [Edit invoice preferences](#) | [About the club invoice](#) | [Rotary exchange rates](#)

### CLUB & MEMBER DATA

☆ **Update Member Data**  
Report membership changes within 30 days, or by 1 January or 1 July, to ensure your club invoice reflects the latest information. Record new member sponsors so they receive recognition.  
[Add, edit, or remove members](#) | [Add, edit, or remove club officers](#) | [Record a new member sponsor](#)

2

Κάνε Click στο **Add/edit/remove member**

**Club Data**

Rotary Club of:

Club Number:

Active and Honorary Members 22 record(s) [Active Members](#) [Terminated Members](#) [Deceased Members](#)

The following are active and honorary members

	Membership ID	Last Name	First Name	Admitted	Member Type
View <b>Edit</b> Terminate	8918182	cbvcbv	cbcxbv	02-Jul-2014	Member
View Edit Terminate	8918198	dffvjk	sdfsaj	01-Aug-2014	Member

Κάνε Click στο **Edit** δίπλα στο όνομα του μέλους.

3

Club Data | **Members** | Contact Information | Membership | Officer History | Committees

**Note:** Χρησιμοποίησε αυτό για τις πληροφορίες επικοινωνίας τις σχετικές με το μέλος

**Member Information**

Membership ID:  [Edit Member Admission Date](#)

Membership Change Date:

**Member Type and Sponsorship Information**

Member Type:  [Edit Member Type or Sponsor Name](#)

**Name/ Rotarian Info**

Prefix:  [Edit Member Information](#)

First Name:

Middle Name:

Last Name:

Suffix:

4

Επεξεργάσου τις πληροφορίες - στοιχεία του μέλους κάνοντας click στο σχετικό κουμπί.



[Club Data](#) | [Members](#) | [Contact Information](#) | [Membership](#) | [Officer History](#) | [Committees](#)

Edit member information below. Press "Save Changes" button when finished.  
**Note: Member Address Information is accessed via the 'Contact Information' link above.**

### Name/ Rotarian Info

Prefix <input type="text" value="cvbcb"/>	Gender <b>Required</b> <input type="text" value="Male"/>
First Name: <b>Required</b> <input type="text" value="cbcxb"/>	Date of Birth <input type="text" value="--"/> <input type="text" value="--"/> <input type="text" value="--"/>
Middle Name <input type="text" value="cvbcb"/>	Deceased <input type="checkbox"/>
Last Name <b>Required</b> <input type="text" value="cbvcbv"/>	
Suffix <input type="text"/>	
Callname <input type="text"/>	

Ολοκλήρωσε τις αλλαγές και στην συνέχεια κάνε click στο **Save Changes**